

# Minutes of School Board Meeting

**Place:** Skimminge 21, Maribo

**Date:** 16:30 Tuesday 19 March 2024

**Invited:** Per, Karina, Sarah, Iris, Annelies, Bo, Iulia, (Brian, Dom)

**Apologies:** Puneet, Carsten

**Attachments:**

- Minutes from last meeting (January)
- Student wellbeing survey
- Development Plan: overview

## Agenda

### 1. 16:30- Welcome

**Description:**

1. Per to welcome and open the meeting.

**Minutes:**

Apologies from Puneet and Carsten.

### 2. 16:35- Approval of minutes and approval of agenda- Per

**Description:**

- 2.1 Follow up actions from last meeting
- 2.2 Approval and minutes from last board meeting (attached)
- 2.2 Approval of agenda

**Minutes:**

2.1 Class council were asked about Café LIS and healthy food policy. No responses received. Class council and classes were to communicate about football, basketballs for classrooms. No responses received.

New principles shared on Aula.

Peanut allergy information added to healthy food policy.

School holiday information can now be seen on Aula.

2.2 Minutes from last meeting approved.

2.3 Agenda approved

### 3. 16:40 News from chair and principal

**Description:**

### 3.1 Dom to give update of news from around the school.

#### Minutes:

- Lennart Newmann, volunteer over the past 2.5 years, passed away. Admin followed school grief plan. Two staff attended funeral.  
Especially Grade 2 have been affected by Lennarts passing. The teachers have been handling it. Conversation about timeline for communication about information like this.
- New toilet, downstairs for the small kids. General cleanliness in toilets is a current issue. Also seen on Student wellbeing survey. Boys/girls/grade 0 have their own toilet now. Dom visited classes and message on Aula.
- Expansion January 24 update:
  - due to expanded staff, new cooperative meeting structures introduced. Rotation of meetings focused on wellbeing, events, and subject teams.
  - updated process for concern cases involving PPR and familiedialog
  - expanded vikar pool- new hires. New vikar receive an A-Z guide and are shadowing in classes to learn routine and expectations
  - Issues around toilets at Borgerskolen- unclean, BS students vaping and knocking
- News on classrooms for August 24
  - Political committee BSU approved option 1, which is keeping all classes together at Skimminge. This solution is to install 4 temporary building on the football court area. New football courts to be built.
  - Link to minutes: [Children and school committee meeting minutes](#)
  - Announcement in Folketidende. Link [Folketidende article](#)
  - The money for the building has been approved by the municipality.
  - School board is being shown illustrations of how the pavilions will look like. Doing the electricity for the buildings will take time. It is expected that the pavilions and electricity will be ready mid-October. Awareness whether the placing of the new pavilions will create a “dark corner” in the school yard.
  - LIS will look into where to place the students until then.
  - The Gym next to Borgerskolen will from August be handled by LIS. The room above the Gym can be used for staff meeting room.
  - It is expected that Grade 0 from August will have around 16-17 students.
  - Questions from the board on whether it is possible to have the new football yard in place before the current one is taken down. Alternatively moveable football goals can be used.
- Job fair, LIS attended the Lolland Job fair in February. Grade 8 and 9 also visited for inspiration.
- Anne, deputy head of Maribo Skole, onsite leader at Borgerskolen, has resigned.
- Optagelseprøver- an exam that is required if the students want to attend a Gymnasium.

## 4. 16:55 Student council

#### Description:

4.1 Iulia and Bo to update on news from the student council.

#### Minutes:

Presentation of bad language focus. Trying to engage the students and also creating awareness of the influence that the oldest students may have on the younger students. After Easter Break the presentation

will be taken out in the classes.

In the student council there is a lot of talk about football. Wishes from students.  
Talk about how to share the time on the football ground.

## 5. 18:05 Wellbeing results

### **Description:**

- 5.1 Wellbeing results- information about the process and evaluation of results
- 5.2 In the media- recent news in relation to wellbeing and bullying at Borup Skole
- 5.3 LIS policy documents, action plans, information on website
- 5.4 Bullying cases- LIS response, communication, and examples of case handling

### **Minutes**

- 5.1 92% answered the survey. Positive result. Teachers are following up on the results together and in the classes. The wellbeing survey and the result of them give a good chance to talk about the words and questions – and how to define things like “friendship”, “loneliness”, “bullying”.  
The student council suggests that there could be a focus on trying to find out who responded negatively in the survey if a class had many negative comments.  
In udskoling there is a focus on bedtime – some students are going late to bed.
- 5.2 LK has a focus on the importance of handling bullying and violent episodes correctly.
- 5.4 There are open cases of bullying. Bullying also includes poor dynamics. The school is communicating clearly about the process and how we are handling bullying cases. Sometimes reports are received but it is determined to not be a case of bullying.  
Skolestyrken (antibullying tool) is able to help classes struggling with bad dynamics.  
The student council suggests a less strict approach from the teachers in the older grades whenever the students are joking with one another. It sometimes seems as if the teachers are controlling more than they need to.

## 6. 18:35 Development Plan

### **Description:**

- 6.1 The development plan is the schools' targets for development. The school sector, the political level, STUK, for example, could be interested in knowing what the targets are.
- 6.2 Share one page overview of school development plan (attached)
- 6.3 News from the udviklingsamtaler (Development plan meeting LIS and school sector) held 19 March.

### **Minutes.**

- 6.1 Dom explains how the school uses the plan to develop and improve.
- 6.2 Dom runs through the school's development plan. The plan is divided into three colours. Red means that the process haven't started, yellow that we are in progress – green that the goal has been achieved.  
School Board suggests that it could be an idea to talk with the students about how act when they are in the train or bus if something happens.  
Questions asked whether the teachers are receiving the help that they need in terms of differentiation.  
Talk about how to save and store important information about students in a safe way.
- 6.3 LIS gave members of LK insight about how we are developing the school. More information on next board meeting.

7. 18:50 (closed item)

8. 19:20 (closed item)

## 9. 19:35 Principles

### Description:

9.1 Civilized language and cultural competency principles have been shared on Aula and a topic at future staff meetings.

9.2 Selection of new principle, suggestions:

- school trips- do we value the idea of, for example, Gr4- local, Gr6- national, and Gr8 abroad?
- Class councils- structure and communication
- Links for inspiration: [Skole forældre article on principles](#); [Horsholm school board principles](#)

### Minutes.

9.2 The board talks about whether principles for screen time in the class is necessary if it is clear communicated for the staff what the guidelines are. Perhaps principle about digital time in the school. Discussion on what the next principle could be about. The school believes that it is important that the school board states an opinion to camps and trips. It would state a clear perspective from the schools side. Organisation of teaching- 0-3, 5-9, class teacher allocation and role, roll up to where, eg gr6, two teacher/pedagogue

General school rules- phones, bikes, lockers, out in breaks, before school, care for spaces

Exercise and motion

Class council, talk about how many members their should be in the class council. How to set it up, and whether it could be an idea to be aware to include both Danish and international parents.

Welcoming/farewelling pupils

Talk about how the waiting list works. Group 1 and 2. Dom explains that the waiting list and how it work is defined by the Municipality. The topic will be taken up at a later meeting.

It is being suggested that the school board could write something about birthdays. There is something on the webpage about the topic, but it could be clearer on what the school's opinion is.

The school could include the student council about a talk to this topic.

## 10. 19:55 School board with class councils

### Description:

10.1 A decision on the date and who participates. Set a theme for the meeting, for example screen time, communication between parent, is there a DK vs int divide?

### Minutes.

10.1 The school or board could give some ideas for discussion. Perhaps two parents from each class. 23<sup>rd</sup> of April – before the board meeting. 20 minutes for each topic.

## 11. 20:10 Next meeting

### Description:

23rd April 2024

- Presentation of school report
- Timetable and scheduling for the year ahead
- Preparation of Annual General Meeting for parents
- Election: nominations, voting

14th May 2024

- AGM
- school development/school report
- election nominations
- 

**Minutes:**

12. 20:20 AOB

**Description:**

Opportunity for any announcements or proposals.

**Minutes:**

Per shares on an influential group/entrepreneurs.